

Please return by
July 15, 2009

The Annual Oak Orchard Harborfest & Wooden Boat Show Application
Saturday, August 15th, 2009, 10 AM - 8 PM
Sunday, August 16th, 2009, 10 AM - 5 PM

The Oak Orchard Harborfest Committee is seeking participation for the Annual Harborfest, Regatta & Wooden Boat Show at the Orleans County Marine Park at Point Breeze, August 15-16, 2009. Please submit this form with your payment to reserve your booth space by July 15, 2009. A late fee of \$20 will be charged for applications after July 16th. *The sooner we receive your application, the sooner you will be promoted on our promotional material.*

CATEGORY	ORLEANS COUNTY RESIDENTS	NON-RESIDENTS	COMMENTS
Food Vendors	\$50	\$60	Must provide Health Dept. Certification
Business Vendors	\$40	\$50	
Arts & Crafts Vendors	\$30	\$35	Hand crafted items only
Not-For-Profit Organization	\$25	\$35	Non-food sales only.
Boating/Fishing Flea Market	\$20	\$25	Set up under the Parkway Bridge
Nautical Not-For-Profit	FREE	FREE	Non-food sales only.
Festival Sponsor	FREE	FREE	With min. contribution of \$100
Chamber of Commerce Member	Deduct \$5	Deduct \$5	Call 589-7727 to become a member.

- Booth space fee is based on 15'x15' area and is non-refundable. Larger space will require additional \$25 for each 10'x10' area.
- You will need to bring your own display, tables, chairs, canopy, etc.
- Set-up times are Friday, Aug. 14, noon - 6:00 PM, Saturday 8:00 - 10:00 AM and Sunday 9:30 - 10:00 AM. Late arrivals could be subjected to being relocated. Layout map will be posted on our website 2 days before the festival. Assistance will be available Friday afternoon.
- Exhibitors must staff booth for the duration of the festival. No teardown allowed until 8 PM Saturday and 5 PM on Sunday unless requested at time of registration.
- The festival will take place rain or shine.
- We are seeking a vendor to hold a Pancake Breakfast on Sunday 8AM-11AM following the Sunrise Service. Please call 682-4530 if interested.
- No breakfast food items will be allowed for sale during the Pancake Breakfast on Sunday morning 8 to 11 AM.
- Food exclusivity will be strictly enforced.
- There is limited electricity available at this site and will be used by FOOD VENDORS and demonstrations only or upon special request.
- Each exhibitor is responsible for collecting & reporting applicable state/local sales tax (8% in Orleans) and Food Vendors must be certified by the local Health Department.
- Vehicles will not be permitted on the Festival Grounds during festival hours. All vehicles must be off the festival grounds by 10 AM Saturday for Opening Ceremonies and 10 AM Sunday.
- Exhibitors assume responsibility for the security of their items and equipment. The main gate to the park automatically closes and locks at 10 PM nightly and there will be limited security on the premises. Exhibitors are liable for any damage they incur on the festival grounds.
- Booth rates remain the same as last year.

For further information, visit www.oakorchardharborfest.com or contact the vendor coordinator at 585-682-4530 or email diana@oakorchardharborfest.com.

Please complete, sign the agreement below and return this application with:

A check made payable to: **OAK ORCHARD HARBORFEST**

Mail to: **Orleans County Chamber of Commerce • 102 North Main St. • Albion, NY, 14411.**

Oak Orchard Harborfest 2009 Application (non-refundable):

BUSINESS NAME: _____ CONTACT _____

ADDRESS: _____ CITY/TOWN/VILLAGE: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL: _____

SELECT: Food Vendor Arts & Crafts Business Not-for-Profit Nautical Not For Profit Sponsor OCCC Member

LIST ITEMS SELLING OR PROMOTING: _____

FOOD VENDORS ONLY: Exclusive Item (*One item, accepted on first come first serve basis*) _____

NUMBER OF SPACES REQUIRED: 15'x15': _____ Add'l 10'x10' (+\$25) _____

I WILL BE ATTENDING: Saturday Sunday BOTH I WILL NEED 110V ELECTRICITY FOR: _____

Total Amount Enclosed: \$ _____ (Deduct \$5 for Orleans County Chamber of Commerce Members)

I, _____, agree to the Orleans County Tourism Department and the Orleans County Chamber of Commerce harmless from any and all causes of action, damages, costs, expenses or other liabilities in the law or in equity, arising as a result of my use of the facilities. I further agree to the terms, conditions set forth on this application plus the rules, and regulations set forth in the application instructions. I further understand that the above mentioned organizations reserve the right to change the program at any time, as ascertained by their representatives.

Signed _____

Date _____